

The Perry County Board of Health met Wednesday, April 11, 2007, at the Perry County Health Department. At 7:07 pm, Chairperson, Bonnie Tolbert called the meeting to order.

Board members present:

Bonnie Tolbert
Beth Bigham, MD
Linda Quillman
Wayne Bigham
Charles W. Roe, DDS 7:17pm
Kent Epplin

Absent:

Brice Harsy
Craig W. Furry, MD

Staff members present:

Doug Corbett, Deputy Administrator
Sandy Phillips, Administrative Assistant

Wayne Bigham made a motion to approve the minutes of the January 10, 2007 meeting. Kent Epplin seconded the motion and motion carried.

Mr. Corbett presented the 1st quarter Expenditures and Mileage. After some discussion and confirmation of certain expenditures, Linda Quillman, made a motion to approve the 1st Quarter Expenditures and Mileage. Wayne Bigham seconded the motion and the motion carried.

Mr. Corbett reported on the 1st Quarter Activity Report, stating that Home Health had fewer total visits. The Skilled Nursing Visits had decreased, however Speech and Aide visits had increased. He stated that there was a decline from last quarter, but Home Health activity remained about the same as first quarter FY 2006. The other programs activity has remained even with the previous quarter. There were four private sewage complaints and five food complaints. The annual permits were issued this quarter. The Environmental Health Permits issued and the Private Sewage Systems installed are the same. Water Samples collected and water supplies reported safe, are the same specimen. There was a decrease in blood pressures from the Du Quoin Office due to the RN attending training and performing trainings in the schools, jail and other County facilities. Mr. Corbett stated that he had been attending trainings for WIC & FCM to increase numbers. Dr. Bigham asked about mortgage surveys. Mr. Corbett will have to get back with her. He wanted to give her the proper information.

Wayne mentioned that the chairman of the County Commissioners would appoint a replacement for him at the next Commissioner Meeting. He stated that a commissioner should be on the Board as stated in the bylaws.

Mr. Corbett mentioned that a few employees have been taking part in the America Heart Association Start program. He would like for the Board to continue paying \$19.00 for April for two employees to attend the SIRS Fitness Center. Charles W. Roe, DDS made a motion to approve the request. Chairperson, Bonnie Tolbert requested a second. Mr. Corbett stated that in order to comply with the guidelines of the National Start Program, the employer is to provide

a free exercise area to Employees. The program is a recognition program that would recognize The Perry County Health Department as an agency allowing employees to stay healthy through exercise. It was stated that the agency wouldn't be able to encourage other agencies or businesses to take an active part, if the Health Department wasn't an example. Employees exercise on their own time, with the Agency paying the \$19.00 monthly fee to SIRS. No second was made therefore it was not carried forward.

At last meeting, the Board requested that Mr. Corbett present bids for roof repair and structure to the public Women's Restroom caused from hail damage, (see attached). He presented two bids, he was asked to get several more bids from county roofers or contractors.

Charles W. Roe made a motion to go into executive session. Wayne Bigham seconded the motion. The Board of Health went into executive session at 8:05pm, at Mr. Corbett's request, to discuss the unfair labor complaint hearing scheduled for May 1st and 2nd. The Board of Health exited executive session at 8:21pm.

The Murphy-Wall State Bank will renew the building mortgage at 5% interest. Other loaning institutions had been contacted and 5% interest was the best percentage rate given. Next year will be a good time to have a fixed rate. Brice Harsy, Bonnie Tolbert, and Mr. Corbett will sign the agreement, upon completion by the Bank. Kent Epplin made the motion that the mortgage be renewed with The Murphy-Wall State Bank at 5% interest for one year. Beth Bigham MD seconded the motion. Charles W. Roe abstained from voting, however the motion carried.

Beth Bigham MD made a motion that the Clinic Director position available upon the retirement of Brenda Epplin be advertised. Charles W. Roe DDS seconded the motion and motion carried.

After considerable discussion, Charles W. Roe DDS made a motion to advertise and hire a contractual consultant for clinic services up to eight hours per week at \$17.51 per hour. Wayne Bigham seconded the motion and motion carried. The contractual consultant will oversee the Clinic activity, consult with Mr. Corbett and will be the liaison between the TB Board and the Health Department prior to the hiring of a Clinic Director.

Mr. Corbett reported that \$26,500.00 additional grant-monies would be received in FY 2007. No action was taken.

Mr. Corbett decided not to pursue The TANF volunteer authorization by the Board for 30/hr volunteer work per week. No action was taken.

Mr. Corbett reported that Workman's Comp claims now must be filed directly from the Department, and not by Britton Insurance, the past intermediary, to the Illinois Counties Risk Management Trust, (ICRMT). He stated that Sandy Phillips had attended the necessary training.

The Administrator informed the Board that IDPH has granted an IPLAN due date extension until May 17, 2008. The IPLAN must be completed in order for the Department to be a licensed Health Department.

There was no authorization to honor Brenda Epplin's retirement.

Wayne Bigham made a motion authorizing the printing of the Annual Report by the Du Quoin Evening Call, Pinckneyville Democrat, and the County Journal. The expected cost will be between \$1,000.00 and \$1,100.00. Charles W. Roe DDS seconded the motion and motion carried.

Mr. Corbett reported on the Home Health and WIC & FCM Program Reviews. The last Home Health Program review was in June of 2004. There were no deficiencies found during the February, 2007 review. During the WIC Program Review there were seven corrective actions found in nutrition and two in Administrative. Proper procedures have been taken to correct these actions. He reported that there could have been more corrective actions found concerning the financial aspects in FCM, however; the Field Representative eliminated them after clarification by the Administrative Assistant. Therefore no corrective actions were found in Family Case Management.

Under other Mr. Corbett mentioned the following with no action being taken.

WAWD – Walk at Work Day April 25th - Adults everywhere can support the fight against heart disease by participating.

May 19, 2007; The Health Department will give away lipid panels to women to be applied to the Women's Health Week Grant at the Pinckneyville Community Hospital Health Fair.

Thursday, May 3, 2007 staff will take Brenda Epplin to Alongi's for a Retirement luncheon.

Dr. Whitaker, Director of IDPH will be here May 30, 2007 to review all programs. Mr. Corbett asked that Board Members drop in from 1:00pm to 3:00pm to meet him.

The next meeting of the Perry County Board of Health will be July 11, 2007.

Beth Bigham MD made a motion to adjourn and Wayne Bigham seconded the motion. Motion carried adjourning the meeting at 8:57pm.

Brice Harsy, Secretary