

The Perry County Board of Health met Wednesday, January 10, 2007, at the Perry County Health Department. At 7:03 pm, Chairperson, Bonnie Tolbert called the meeting to order.

Board members present:

Bonnie Tolbert, Chairperson

Brice Harsy

Linda Quillman

Wayne Bigham

Craig Furry, MD 7:15pm

Kent Epplin

Absent:

Beth Bigham, MD

Charles W. Roe, DDS

Staff members present:

Doug Corbett, Deputy Administrator

Sandy Phillips, Administrative Assistant

Wayne Bigham made a motion to approve the minutes of the October 11, 2006 meeting. Brice Harsy seconded the motion and motion carried.

Mr. Corbett presented the 4th quarter Expenditures and Mileage. Mr. Corbett confirmed several expenditures that the Board questioned. After some discussion and confirmation, Brice Harsy, made a motion to approve the 4th Quarter Expenditures and Mileage. Linda Quillman seconded the motion and the motion carried.

Mr. Corbett reported on the 4th Quarter Activity Report, stating that Home Health, had fewer total visits. The Skilled Nursing Visits had increased, however there was a decline in Physical Therapy visits and Speech Therapy Visits. He reported that the increase in immunizations was due to the flu vaccine being administered. There was a slight decline in lead screens and W.I.C. Mr. Corbett reported that the food inspections within the County were more thorough than before. He also reported that the Regional Office had returned to review the food establishment updates that were made after State standards were not met during the last review. He stated that the Agency would need to contract with Washington Health Department to obtain the services of their Environmental Health Director, Jamie Guymon, who has an LEPH until Mr. Brown could obtain his.

Mr. Corbett reported on the financial reports and then Mrs. Tolbert moved to new business.

Under new business Mr. Corbett mentioned that a slight fee increase needed to be made for written copies and updates of medical records. i.e., immunizations, lead, and etc. After some discussion, Linda Quillman made a motion to increase said fee from \$1.00 to \$3.00. Brice Harsy seconded the motion and motion carried.

Wayne Bigman mentioned that he had been served papers as chairman of County Commissioners from Local 773 concerning the new position Office manager of Office of Health Protection and the removal of the former position from the Bargaining Unit. Reply to Local 773 should be made by January 16, 2007. No action taken.

Mr. Corbett mentioned that one full-time RN was looking to retire in May or June. The RN would like to work one day a week to be able to afford medical insurance from the County. No action was taken at this time and the Board asked Mr. Corbett to return with recommendations at the April Board meeting. They requested figures be compiled to see what would be feasible. Mr. Corbett mentioned that it was hopeful that the Clinic Director position would be filled from within the Agency and then the RN Position left vacant would be filled. The Board would like to see if the retiring RN could work one day a week without filling the open RN position. They also requested figures for filling the RN position and hiring the retired RN one day a week.

Mr. Corbett mentioned that the credit card applied for from the First National Bank had been received. This card has a \$2,000.00 credit limit.

Mr. Corbett told the Board that an adjuster from Illinois Counties Risk Management Trust (IRCMT) had come to prepare an estimate for fixing the roof due to storm damage. A check has been received in the amount of \$10,783.07, (copy attached). He informed the Board that an adjuster needed to return and prepare an estimate for the damage on the inside of the building. There is considerable damage to the public restroom off the clinic. The damaged was caused from raised flashing around the vents in this restroom, which continues to leak when it rains considerably. After considerable discussion, Wayne Bigham made a motion to hire a carpenter to repair the flashing to stop the leaking temporarily and to obtain 3 bids from local roofers to replace the roof over the entire building and present the bids at the April meeting. Kent Epplin seconded the motion and motion carried.

Mr. Corbett informed the Board of the American Heart Association's Start Program. He stated that this program would help employees become physically active and would encourage them to monitor their nutrition intake. Mr. Corbett requested that the Board of Health purchase membership to the SIRS Fitness center for approximately 6 employees at an approximate cost of \$114.00 per month for 3 months and allow these employees to exercise on agency time. He stated that the public would be encouraged to be and think healthy if they seen Health Department Employees doing the same. Brice Harsy made a motion to purchase membership to SIRS for all interested Staff on their time, as long as they continued to participate in the START PROGRAM, for three months during inclement weather. All employees not participating in the program should sign a release stating they were offered the program but declined. Kent Epplin seconded the motion and the motion carried.

Mr. Corbett mentioned that membership to the Illinois Public Health Association for \$500.00 would be renewed. Renewing this membership would enable the Department to purchase flu vaccine through the consortium. A lower rate could be offered through the consortium and the Department would receive the vaccine in a more timely matter with a guaranteed delivery date.

Rebecca Jeffries is attending SIU to obtain her M.P.H. Mr. Corbett mentioned that she would be interning with the Health Department. He stated that she would work with Susan Cooper, RN on the Jump Girl Jump Grant.

Wayne Bigham informed the Board that a new member would be appointed to the Perry County Board of Health to replace him.

The next meeting of the Perry County Board of Health will be April 11, 2007.

Wayne Bigham made a motion to adjourn and Brice Harsy seconded the motion. Motion carried adjourning the meeting at 8:25pm.

Brice Harsy, Secretary