

The Perry County Board of Health met Wednesday, July 12, 2006, at the Perry County Health Department. At 7:07 pm, Chairperson, Bonnie Tolbert called the meeting to order.

Board members present:
Bonnie Tolbert, Chairperson
Beth Bigham, M.D.
Kent Epplin
Linda Quillman
Brice Harsy
Charles W. Roe, DDS

Absent:
Craig W. Furry, M.D.
Wayne Bigham

Staff members present:
Doug Corbett, Deputy Administrator
Sandy Phillips, Administrative Assistant

Charles W. Roe made a motion to approve the minutes of the April 12, 2006 meeting. Beth Bigham, MD seconded the motion and motion carried.

Mr. Corbett presented the 2nd quarter Expenditures and Mileage. Brice Harsy made a motion to approve the 2nd Quarter Expenditures and Mileage. Kent Epplin seconded the motion and motion carried.

There was some discussion about obtaining a credit card to be used for gas and food when staff attends workshops and conferences. During the discussion a \$3,000.00 credit limit was suggested, however no action was taken at this time.

Mr. Corbett reported on the 2nd Quarter Activity Report, stating that the Home Health visits had increased by 50 visits and the overall census was at 21 patients. There was no significant change in W.I.C. and no change in blood screenings or TB testing, while family Planning and the CDC seen a decrease in visits and instances. Vital Records showed an increase of 50 Death Certificates issued compared to last Quarter. The food establishment inspections have seen a considerable increase due to the seasonal activity and the reorganization of productivity.

Reporting on the Accounts Receivable Report, and Balance report, Mr. Corbett stated that the expenses would probably exceed \$65,000.00 over FY 06 income including all 05 tax revenues.

At the beginning of new business, Mr. Corbett asked to add Discussion of Payment of bills to agenda and he stated that the Pneumonia Immunizations should be raised to \$40.00 not \$35.00 and the pediatric flu should raise from \$25.00 to \$27.00. He also asked to add the raising of FY2006 Budget expenses. The Board of Health agreed unanimously to add these items to new business of the Agenda.

Mr. Corbett reported that the Jump Girl Jump Grant for \$10,000.00 and the Delta Transportation Grant for \$3,000.00 had been awarded to Perry County Health Department. He stated that the Mosquito Surveillance award was denied.

Mr. Corbett reported that the Regional Health Office had performed the Environmental Health Review and that due to extensive intervals of the food establishment inspections the department did not meet the standards of the State. He stated that a letter of accountability was prepared and sent and that due to an additional environmental health inspector the problem will be corrected. Due to the standards not being met, approximately \$30,000.00 of the local health protection

Brice Harsy made a motion to hire a part-time Home Health RN. Linda Quillman seconded the motion and the motion carried.

Mr. Corbett reported that only \$20,000.00 for the FY 2007 Tobacco Grant was approved, so the hiring of a contract employee for the educational campaign about second hand smoke dangers would have to tabled.

The staff will participate in the American Heart Association Heart Walk on September 30, 2006 at John A. Logan College. Each employee will try to raise \$150.00 so that a team goal of \$1,000.00 will be met.

After review of the FY 2005 Annual Report, Charles W. Roe, DDS made a motion to approve the report. Brice Harsy seconded the report and the motion carried. It was stated that report in the local newspapers was very nice and Mr. Corbett stated that the same template would be used in the future.

Kent Epplin made a motion to increase the Jail Nursing Fee charged to the Perry County Sheriff Department to \$85.00. He also included in the motion that Nancy Knope would be contracted to perform these duties and would be paid for a minimum of 3 hours at \$12.75 per hour, each visit. After some discussion, Brice Harsy seconded the motion and the motion carried.

Beth Bigham, MD made a motion to increase the pneumonia immunization fee to \$40.00 and the pediatric flu immunization fee to \$27.00. Charles W. Roe, DDS seconded the motion and the motion carried.

Mr. Corbett mentioned opening a bank account to deposit funds that could be used for donations and charities. He stated that he was mowing the frontage of the Headstart School and they were giving him \$5.00. He would like to use this for charities. After considerable discussion, it was decided that Mr. Corbett could mow the frontage on his lunch hour and donate cash to the American Heart Association in the name of Perry County Health Department.

Mr. Corbett reported that he had met with the States Attorney, David Stanton, Perry County Treasurer, Bill Taylor and County Clerk, Kevin Kern. During the meeting they discussed payment of Perry County Health Department's bills and the FY2006 budget.

Mr. Corbett presented the Board of Health with three options to approving bills and claims as needed to avoid the late charges to utilities and telephone bills or any bills that would come due before the County Commissioners met.

1. Board of Health could meet monthly and approve bills and claims for payment.
2. Make no changes and continue to have County Commissioner Chair-person Wayne Bigham continue to approve bills at County Commissioner Meetings.
3. The Perry County Board of Health could form a finance committee that would meet every two or 4 weeks to approve bills.

After considerable discussion the Board agreed to accept option #3. Chairperson, Bonnie Tolbert

appointed all Perry County Board of Health Members to the Finance Committee. The majority in

attendance of the finance committee would approve bills and claims to be paid. Kent Epplin was appointed as chair of the finance committee. A list of bills are to be e-mailed to Kent and approval of such bills would be given to Mr. Corbett to present to the County Clerks office for payment of said bills. There was further discussion that Mr. Corbett should attend the County Commissioners Meeting and address the possibility of checks being written at the Perry County Health Department and signed by the County Clerk and the County Treasurer. A motion to approve option 3 as defined and to address the commissioners at the next meeting about the possibility of the checks being written at the Health Department was made by Brice Harsy and seconded by Linda Quillman. Motion carried.

Brice Harsy made a motion to increase the FY 2006 Perry County Health Department expense budget by \$73,779.00. The yearend expenses for ending date of November 30, 2006 will be increased from \$772,430.00 to \$846,209.00. The equipment purchase line item of 281 60 1390 will be increased to \$85,279.00 to include the truck and automobile purchases. The liability line item of 281 60 1970 will be increased to \$20,930.00 to cover liability insurance of Perry County Health Department paid by the county. Charles W. Roe, DDS seconded the motion and motion carried.

The next meeting of Perry County Board of Health will be October 12, 2006 at 7:00pm.

Beth Bigham, MD made a motion to adjourn and Kent Epplin seconded the motion. Motion carried adjourning the meeting at 9:25pm.

Brice Harsy, Secretary