

The Perry County Board of Health met Wednesday, October 11, 2006, at the Perry County Health Department. At 7:06 pm, Chairperson, Bonnie Tolbert called the meeting to order.

Board members present:
Bonnie Tolbert, Chairperson
Brice Harsy
Charles W. Roe, DDS
Wayne Bigham

Absent:
Craig W. Furry, M.D.
Beth Bigham, MD
Kent Epplin
Linda Quillman

Staff members present:
Doug Corbett, Deputy Administrator
Sandy Phillips, Administrative Assistant

Charles W. Roe made a motion to approve the minutes of the July 12, 2006 meeting. Brice Harsy seconded the motion and motion carried.

Mr. Corbett presented the 3rd quarter Expenditures and Mileage. Charles W. Roe made a motion to approve the 3rd Quarter Expenditures and Mileage. After some discussion and question concerning the Zerox Contract, Wayne Bigham seconded the motion and the motion carried.

Mr. Corbett reported on the 3rd Quarter Activity Report, stating that the Home Health, as well as all other departments, showed consistent activity as the previous quarter. During discussion of the Activity Report, Mrs. Tolbert asked about new ProQuad Vaccination. This vaccination is a combination of Mumps, Measles Rubella and Chicken Pox. The report showed considerably amount of activity at the Du Quoin Office.

During discussion on the financial reports, Mr. Corbett reported that PCHD had a \$20,185.00 profit for the month of August. Mr. Corbett stated that Home Health has between 14 and 17 patients and was bringing in approximately \$167,000.00 in Medicare funds. The Quarterly Expenditures (pages 10-001 thru 10-005), and the Quarterly Balance Report, (pages 10-028 thru 10-29) did not have the same expense totals. The Balance report had the correct total of \$228,428.94.

Under new business Mr. Corbett mentioned that a Semi-Trailer Truck had used the driveway as an alley excess and pulled the electric from Mr. Purcells's Trailer. This could of caused a fire to the trailer and the Health Department. Mr. Corbett would like to close off the South end of the driveway by filling it in with dirt and planting grass. He would like to put up a decorative fence half way down the south drive. It was mentioned that the rock be scraped off the south drive and on to the northwest parking lot. Wayne Bigham said he would contact Doug Bishop, County Engineer at the County Highway Department to let him know Mr. Corbett's plans. Mr. Bigham will have Mr. Bishop contact the Health Department. It was mentioned that Pinckneyville Chief of Police, Mr. Day be notified of the plans and Mr. Corbett assured them he had already notified him. No action was taken at this time

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Next item on the agenda was the bid from Tucker Carpet Care to clean all offices, hallways and the clinic chairs for \$415.00. It was the consensus of the Board that the Administrator had the authority to make this decision.

Charles W. Roe made a motion to apply for a credit card with the First National Bank with a credit limit of \$2,000.00. Brice Harsy seconded the motion and the motion carried.

Mr. Corbett had e-mailed the Board the changes in the FY2007 Budget with the recommended changes from the Budget Meeting previously held. Salaries need to be negotiated as defined in the contract of both bargaining groups as good faith bargaining. He stated that since he cannot commit to salary amounts a Board member should be present. It was stated that a 3% salary increase for the administrator and staff were included in the budget. Charles W. Roe volunteered to negotiate salaries as long as they can meet on Tuesday mornings. Home Health Nurses taking weekend on call will receive \$80.00 per weekend during FY2007. They will earn 2 hours comp-time for carrying beeper during the week as stated in their contract. Brice Harsy made a motion to approve the FY2007 budget including the changes. Charles W. Roe, DDS seconded the motion and motion carried. Mr. Corbett mentioned that the budget could be amended anytime during the fiscal year but that the reports from the County do not reflect such amendments.

Mr. Corbett proposed that the positions in Environmental Health as covered by the Laborers' Union be eliminated as of October 17, 2006; and a new management position entitled Operations Manager, Office of Health Protection of Perry County Health Department be created as of October 18, 2006. This position would not have Union Representation due to its management criteria. Due to the position being newly created, it must be advertised. However, if Ron Brown is qualified he should be considered for the position. The salary for this position will be \$38,650.00 with a percentage increase after union salaries will be negotiated and will receive \$2,500.00 increase when an L.E.H.P. license is obtained. The Administrator has authority to hire the best candidate for the position. Wayne made a motion to accept the proposal. Charles W. Roe, DDS seconded the motion. The motion carried unanimously.

Wayne Bigam made motion to approve the new claims processing procedures. Brice Harsy seconded the motion and motion carried. Mr. Corbett stated a resolution would be prepared covering the procedures of the process and presented at the January meeting.

Charles W. Roe, DDS made a motion to accept the resignation of Kris Robinson, Environmental Health Inspector and Wayne Bigham seconded the unanimously approved motion.

Other items discussed: Black topping of northwest parking lot and a pole barn for Health Department Automobiles. It was suggested by Wayne Bigham that Mr. Corbett contact Jeff Ashauer to see if a grant can be obtained to black top the lot during next fiscal year.

The next meeting of the Perry County Board of Health will be January 10, 2007.

Wayne Bigham made a motion to adjourn and Brice Harsy seconded the motion. Motion carried adjourning the meeting at 8:20pm.

Brice Harsy, Secretary