



**Public Health**  
Prevent. Promote. Protect.

**Perry County Health Department**

P.O. Box 49  
907 South Main  
Pinckneyville IL 62274  
Ph# (618) 357-5371  
Fax (618) 357-3190  
www.perryhealth.net

### **PROCEDURES FOR OBTAINING PERMITS FOR PRIVATE SEWAGE DISPOSAL SYSTEMS**

It shall be unlawful for any person to construct, alter or extend a private sewage disposal system within Perry County unless authorized to do so by the Perry County Health Department. The Perry County Private Sewage Disposal System Ordinance provides the legal basis for sanitarians or other authorized staff members from the Health Department to provide the procedures for obtaining information and for the issuing of sewage system permits for the construction, extension or alteration of private sewage disposal systems.

#### **GENERAL PROCEDURES**

1. Either the homeowner or an Illinois Registered Private Sewage Installation Contractor may request an application form and apply for a permit to construct, alter, or extend a private sewage disposal system.
2. The homeowner or contractor is requested to call the Health Department at 357-5371 ext 114 to establish a time and a date for an office conference with the inspecting sanitarian to discuss the application form, various types of systems, and to make an appointment for a site visit to the location of the proposed system.
3. A sanitarian is required to visit the site prior to the issuance of the permit to evaluate the proposed construction, alteration or extension plans, and to verify the proposed system complies with the *Illinois Private Sewage Disposal Code* and *Perry County Basic Sanitation Ordinances*.
4. In some instances, it may be necessary that a percolation test or soil evaluation be performed to determine the absorption capacity of the soil in the area where the proposed system is to be located. This may be done only by an Illinois Licensed Private Sewage Installation Contractor, Illinois Registered Engineer, Sanitarian, a soil scientist, or the homeowner. Results must be submitted with the application.
5. The type of system to be constructed shall be authorized by the inspector or other authorized representative of the Health Department.
6. The homeowner's signature and/or the contractor's signature is required on the application form. In all cases without exception, the name of the person (i.e., homeowner or contractor) primarily responsible for the actual construction, alteration or extension of the system is *mandatory*.
7. After the completed application form and fee are submitted and a site visit has been made, the inspecting sanitarian shall fill out a construction application and permit for private sewage disposal installation form.
8. After construction approval, the homeowner or contractor shall give 48 hours notice prior to the day that actual construction or work on the system is scheduled to begin.
9. While construction is in progress, the inspecting sanitarian shall make as many periodic visits to the site as time permits to assure that the approved plan of construction is being followed.
10. When construction is completed, a final inspection shall be made by the inspector who shall complete the permit with a complete sketch of the system. This form is to be signed by the sanitarian, the homeowner, and the contractor. A copy of this form is given to the contractor.